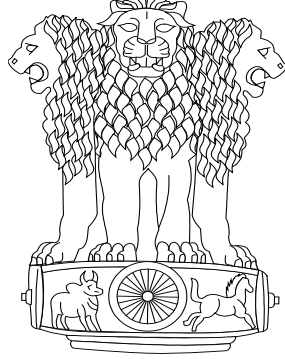


GOVERNMENT OF GUJARAT



GUJARAT SECONDARY AND HIGHER SECONDARY EDUCATION BOARD
DEPARTMENT

CONSTRUCTION OF RESULT PROCESSING CENTRE BUILDING

Price BID Document

TENDER PAPER, FOR

Providing of all types of Architect Plan for new building (RESULT PROCESSING CENTRE) of Gujarat Secondary and Higher Secondary Education Board office at Gandhinagar,

Tender No : 19/2018

PROJECT LOCATION : Pandit Dindayal pariksha bhavan campus area
Near panchmahadev temple sector-22,
Gandhinagar.

Estimated amount put to Tender Rs. 14,50,000.00/(approx.)-

OFFICE OF GUJARAT SECONDARY AND
HIGHER SECONDARY EDUCATION BOARD SECTOR -10,
GANDHINAGAR.

Sr. No.	Name of Work	Estimated Cost	Approx . Built up area / SMT	Time Limit	Tender Fee Rs.	E.M.D Rs.
1	Providing All types of Architect Plan for New Construction Building (RESULT PROCESSING CENTRE) of Gujarat Secondary and Higher Secondary Education Board office at Gandhinagar. Basement + G+2, Basement area = 1400 Smt	14.5 Lack.	8800 Smt	3(three) month's	1500/-	75,000/-

Sr No	Description
1	Pre bid meeting Date 01/08/2018 (11:00 hrs) on the office of Gujarat Secondary and Higher Secondary Education board, office,sector-10,Gandhinagar
2	Tender offer start Date 26/07/2018 (11.00 Hrs) , & Last date 14/08/2018 (16.00 Hrs.) of submission of tender online.
3	Physical submission of all relevant documents Last date up to 16/08/2018 (16.00 hrs) by RPAD or speed post (only Technical bid along with EMD, Tender fee & registration etc)
4	Date of opening of tender for Technical bid, EMD ,Tender fee cover, vendor registration physical as well as (18/08/2018, 15.00 hrs)
5	Tentative date of opening of price bid at 18/08/2018 (16.00 hrs) (if possible)

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PART - I (TECHNICAL BID)

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PART - II (PRICE BID)

INSTRUCTIONS TO THE BIDDERS.

(A) SCOPE OF WORK:-

The agency shall be responsible for preparation of the architectural design, drawings after visiting the site, carrying total station survey, preparation of working drawings, Detail.

1. To prepare the lay out drawing of the area allotted. The necessary Topography and contour survey with help of Total station shall be carried out by Architect
2. To prepare the architectural design and detailed drawings for the office to be constructed along with all side views and elevation after finalizing the drawing from the Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar authorities, and to get the approval of the concerned local authority.
3. To prepare the detailed Drawing for civil works, Electrical works; water supply, sanitary and all infrastructure works and other required services after preparing the design for all such services.
4. To arrange visit of the construction work-in progress and to release all the working drawings ,water supply and sanitary details, Electrical details from time to time during the execution in accordance with the approved design and structural details.
5. The Plan shall be Prepared as per by laws (GUDA ,R&B)of public building Prevailing in Gandhinagar City.

(B) PAYMENT OF EARNEST MONEY DEPOSIT AND SECURITY DEPOSITS:

I. Earnest money Deposit:

1. Bidders are requested to pay an earnest money deposit (75000/-) by demand draft or fixed deposit receipt only of any Nationalized Bank payable at secretary Gujarat Secondary and Higher Secondary Education Board, Gandhinagar for the amount as specified in the tender notice. Payment of EMD in form of Cheque or any other form shall not be accepted. The EMD shall be submitted along with submission of Technical-Bid in separate Cover only.
2. Tenders not accompanied by EMD shall be rejected as non- responsive.
3. If during the tender validity period, i.e. within 180 days,if the tenderer withdraws his tender, the EMD shall be forfeited and the tenderer may be disqualified from tendering for further works.
4. The EMD will be returned promptly to the unsuccessful tenderers, after finalization/awarding the subject work to the successful Bidder. The EMD will be returned to the successful tenderer after furnishes the Security Deposit the bidder for performance and duly enters in to the contract. If he fails to pay the SD or to execute the contract for the work offered to him, his EMD shall be forfeited and the tenderer may be disqualified from tendering for further work.

II. SECURITY DEPOSIT:

As per prevailing rules of the Gujarat Secondary and Higher Secondary Education Board, Gandhinagar 5% of the contract value shall be paid as „Security Deposit“ within 10 days of issuance of L.O.I.

The security deposit will be refunded only after completion of Project work. If Security Deposit is not paid within 10 days of issue of LOI, EMD paid will be forfeited and Gujarat Secondary and Higher Secondary Education Board, Gandhinagar will not deal with party for the period of two years.

(C) Commercial Conditions :

Reputed and experienced Architectural Firms having minimum 1 (one) partner / director in case of partnership firm and company respectively and in case of proprietorship firm, proprietor should be duly registered with Council of Architect can participate in above Tender subject to:

(a) The resume/ Bio data along with Company's profile, who have carried similar nature* of work and having successfully completed the Architectural Planning and Structural designing of Residential / Non-Residential building work costing minimum in single work order in last three years shall have to be submitted.

*Similar Work:- Necessary Survey, Architectural Planning, Structural Designing, any Residential / Non-Residential Building of Government department only.

(b) Detail and list of Similar work/works on going/ executed with cost of work, name of client and location of work site, schedule of completion period and year be submitted.

(c) The Consultant shall submit the Audited Balance sheet; Profit and loss Account sheet of last three years with all details i.e. Pan No. etc.
The average turnover during the last 3 years(i.e. 2015-16 to 2017-18) should be minimum Rs. 30.00 lack.

(d) Architect will completion project in future of some(this tender project) type project work complete by architect.

(D) INSTRUCTIONS TO BIDDER.

1. The scope of work is explained in Tender Specification. The work shall be carried out according to the enclosed General Conditions, Technical Specifications & such of the drawings approved by the **Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar**.
2. Tender must be submitted in the single cover with separate sealed covers and superscripted as "TECHNICAL-BID". Those received in any other form will not be accepted. They should be accompanied by a covering letter in which the bidder should give all information as called for in the specifications & any other point which he would like to consider along with the TECHNICAL-BID of tender.
IN NO CASE, CONDITIONAL TENDER SHALL BE CONSIDERED.
3. Schedule-B shall be filled up with the quoted **Rate of Smt**. The Quoted **Rate of Smt** shall be written both in words & figures. If any discrepancy occurs between words & figures, then words shall prevail. The tender documents shall be written legibly & free from erasure, overwriting or conversions of figures, crossing out, initialing, dating & rewriting, shall be avoided. In case of any deviation in figure and words the rates quoted in words will prevail.
4. The bidders shall note that, no deviations from the technical specifications or commercial conditions with this bid are acceptable & it will be presumed that the bidder agrees entirely with the specifications & general terms & conditions of the contract.
5. The **Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar** reserves the right to accept any tender irrespective of whether it is lowest or not or to reject all the tenders without assigning any reasons thereof. Tenders deviating from the technical Specification or the method of bidding in a radical manner may also be rejected.
6. On acceptance of the tender the name(s) of the accredited representative(s) of the tenderer who would be responsible for taking instructions from the Engineers / Official of the **Gujarat Secondary and Higher Secondary Education Board** shall have to communicate to the **Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar**
7. The successful consultant will have to sign an agreement as per the **Gujarat Secondary and Higher Secondary Education Board, Gandhinagar** rules on appropriate value of stamp paper & the necessary stamp duty charges shall be borne by the Consultant.
8. Bidders must submit the technical bid duly signed & seal of the company. Any tender not bearing signature of the bidder & seal of the company on all the documents accompanying the tender is liable to rejection. Further it is specifically instructed that conditional tenders shall summarily be rejected.

9. Further information required, if any, can be had from the office of the **Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar** But it must be clearly understood that the tender must be received complete in every respects on or before the due date & time.

10. Bidders must quote firm price only, till completion of work under contract, & this is to be confirmed by bidder while submitting his offer. No escalation towards labour and material / fuel shall be paid in this execution of contract.

11. Once the offer is submitted it will not be returned back for any reason thereof in any case.

12. The rates quoted shall cater for the cost of all materials & labour including all leads & lifts, tools, plants, consumables such as but not limited to fuels, lubricants, etc.

13. No price escalation on any account, will be payable.

14. Each tender shall contain the name, residence & place of business of person or persons making the tender & shall be signed by the tenderer with his usual signature with seal of the company.

15. Tender by partnerships shall furnish the full names of all partners with contact No. It shall be signed with the partnership name by one of the members of the partnership or by an authorized representative followed by the name & designation of the person signing. An attested copy of the constitution of the firm with the name of partners shall be furnished. Whenever, whether in submission of the tender or later in other matters, the signatures are made by one person on behalf of Directors or a firm or a corporation, an attested copy of the resolution of the partners or of law shall be supplied by the tendered authorizing Witnesses & sureties shall be persons of status & probity, & their names, occupation & address shall be stated below their signatures. All signatures shall be dated.

16. Tenders by corporation shall be signed with the legal name of the corporation followed by the name of the state of incorporation & by the signature & designation of the president, secretary or other person authorized to bind it in the matter with rubber seal of the company.

17. The submission of any bid connected with these document and specification shall constitute on agreement that bidder shall have no cause of action or claim against the **Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar** for rejection of his bid. The owner shall always be at liberty to reject or accept split any bid or bids at his sole discretion and any action will not be called into question and the bidder shall have no claim in that regards against the **Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar**.

18. Security deposit will be paid after construction project completion.

19. **Site visit:** The bidder is advised to visit the site and examine the site condition, where in the work is proposed to be carried out and to get himself fully acquainted of his own responsibility for all information that may be necessary for quoting the tender bid and entering in to contract. All cost and liabilities arising out of the site visit shall be at bidder account. For any guidance, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar Office be approached, for quoting the tender bid.

20. **Recoveries:** In case of any damage to structure/building of Gujarat Secondary and Higher Secondary Education Board, Gandhinagar or any public property due to negligence's of consultant or his representative or any other reasons attributed to consultant the decision of Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar regarding the amount of recovery shall be final and binding.

21. Tenderer shall be deemed to have full knowledge of relevant documents, site conditions etc. whether inspected or not by him.

22. Submissions of tender by a consultant implies that he has read the instructions and condition of contract herein contained and has made himself aware of the scopes and specifications of the work to be done.

23. These rules and directions shall form part of the contract.

24. **Validity Of Tender:-**Tender shall remain open for acceptance for a period of 180 days from the date of Technical bid opening & during this period no bidder shall be allowed to withdraw his tender. Any such withdrawals, during the said period will entail forfeiture of the earnest money deposited with the tender, and Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar will take further action for "not dealing" with party for a period of two years from the last date of tender validity period.

25. The work shall be completed within the period stipulated in the contract.

26. The price bid will be opened in the presence of the bidder's representatives who choose to attend at the date and time and venue to be notified by the Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar after conclusion of the Technical Evaluation and Post Qualification process.

27. The Price-Bid (Containing Schedule-B) shall be filled up with the quoted rate. Technical-Bid should be filled & submitted physically will be opened on the day & time indicated in the tender notice. After evaluation of Technical-Bid by Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar those Bidder/Bidders who are not found technically qualified in Technical- Bid in accordance with the terms, conditions and technical parameters thereof, their price-Bid shall not be opened or considered in any case. Also, any Technical-Bid not bearing signature of the bidder & seal of the company on all the documents accompanying the tender is liable to rejection. Further it is specifically instructed that conditional tenders shall summarily be rejected.

(E) QUALIFYING CRITERIA :

1. This invitation to bid is open to experienced Architect only.(Copy of registration of firm shall be attached)
2. The bidder must have qualified professional staff possess the degree of Architectural Engineer from recognized university.(i.e Qualified registered architect)
3. Architect shall have experience of similar type work from Government/Semi Government/Corporation. He shall have experience of complete work of planning, Designing of Government /Semi Government /Corporation Building having cost of above RS. 15.00 Crore during last five years, He shall submit the details of similar type of work carried out during last five years along with attested copies of work certificate of work,
4. Architect shall have registered as Architect Design firm in Government Body.

ITEM WISE TECHNICAL SPECIFICATION

Name of Work : Architectural Drawing :

The architectural design of building shall as per the corporation building construction and as per the other government office building in the nearby city area.the architectural elevation and design also including for chamber of officer and conference area,and other area units of all the floor.The design shall be satisfied with customer expectation and as per the requirement of site. The local regulatory rules and building byelaws shall be considered for design.The architectural 3D Prospective of complete plan shall be submitted to Department.

MODE OF MEASUREMENTS :

The payment shall be made on Sq.Mt. basis for completion of the item including all required documentation as per direction of the Engineer in charge to the entire satisfaction of completion of the item as per specified. Payment Slab area below:

- 1) Intermediate Payment on approval of plan: - **20%**
- 2) Intermediate payment of total time limit:
 - a) 1/3 Period of Time limit - **10 %**
 - b) Drawing 1/3 & 2/3 Period of Time limit - **10%**
 - c) Drawing 2/3 & Last Date Of Time limit Period - **10%**
- 3) After submission and approval of all drawing and 3D prospective by higher authorities: - **50 %**

(f) Description of Project:

Providing of all types of Architect Plan for new building (RESULT PROCESSING CENTRE) of Gujarat Secondary and Higher Secondary Education Board office at Gandhinagar,

There is a one Department office working under result processing Centre , were functioned in result processing work in building,

Result processing centre building design Basement +G+2 storied of RCC frame structure building having facilities for basement of answer sheet dumping ,Require to goods up & down for hevly lift,fire safty,parking place at out side building,canteen ,Security cabin,some class -1 & 2 officer office with toilet,General toilet(Gents & Ladies) premises in Road ,Garden and drainage work .

Sr No	Quantities may be more or less	Work	Unit
		Providing of all types of Architect Plan for new building (RESULT PROCESSING CENTRE) of Gujarat Secondary and Higher Secondary Education Board office at Gandhinagar,	
1	8800.00 (Approx.)	For Architectural Drawing	Sq.Mt.

TENDER AND CONTRACT FOR WORKS

I/We here by tender for the **Providing To All types of Architect Plan for New Construction Building(Result Processing Centre) of Gujarat Secondary and Higher Secondary Education Board at Gandhinagar.**

of the work specified in the underwritten memorandum within the time specified Schedule-B (Memorandum showing items of work to be carried out) and in accordance, in all respect, with the specifications, design, drawings and instructions in writing and as per annexed conditions of contract.

MEMORANDUM

a) General Description of Work :

Providing of all types of Architect Plan for new building (RESULT PROCESSING CENTRE) of Gujarat Secondary and Higher Secondary Education Board office at Gandhinagar,

b) Estimated Cost : Rs. 14.5 Lack.

c) Earnest Money : Rs. 75,000.00/-

d) Security Deposit : Should be submitted in the form of B.G of 5% of the contract amount within 10 days of issuance of L.O.I.

e) Time period : 3 Month's

I/ WE accept the tender. I/We hereby agree to abide by and fulfill all the terms and provisions of the conditions of contract annexed hereto as applicable and in default thereof E.M.D. amount shall be forfeited and pay to the Chairman, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar . Earnest Money Deposit the sum of Rs. 75000,00 shall be refunded on surrendering the original receipt, in case of non-awardance of contact.

Signature of the project consultant
____ day of ____ year.

Signature of Witness, Dated
Dated____ day of____ year

The above tender is hereby accepted by me on behalf of the _____
or his duly authorized assistant.

EXPERIENCE.

List of similar nature works/jobs executed by the project consultant for the client of Government/Semi Government/Central government authorities along with name and address of Authority of Government/Semi government/central government organizations.

Sr. No	Name & Description of Works	Value of Work executed	Const. Period as per Contract (time Limit)	Actual Construction Period for completion of Work	Date of Completion	Name of Client.	Authority to whom reference can be made.	Principal Features

Project Contract legible signature.

Name of the person: _____

Seal of the company

Date :

Place:

Gujarat Secondary and Higher Secondary Education

Board, Gandhinagar

PRICE- BID

Tender No : 19/2018

Financial Bid: Schedule for Quoting the Rates (Schedule B)

NAME OF WORK: -

Sr No	Work	Quoted Rate
1	Providing All types of Plan (Architectural) Survey work, soil test, etc Plan making to Government Rules & Regulation, During work some plan change by Gujarat Secondary and Higher Secondary Education Board to review plan making by Architect. Example : Architect Plan (Working Drawing, Elevation, Section,Layout plan,Electric plan, Plumbing Plan,campus premises plan,etc)	Rate _____ Smt of total built up area + GST as per Government rule as applicable
2	Time limit after Project Visit By Architect in Project location as per requirement of department Per / Visit

Note:

- ✓ Quoted rate shall be including of all taxes as applicable except GST
- ✓ Nothing extra shall be paid over and above the quoted rate.
- ✓ Statutory all types of taxes as applicable except GST to be borne by consultant.

Date:

Place:

